



## PROPOSAL FOR A NEW WORKING GROUP (WG)

<b>Name of WG<sup>1</sup>:</b>	Revision of EFOMP PS14 - Safety of MRI
<b>Parent Committee(s)<sup>2</sup>:</b>	Scientific Committee
<b>Keywords<sup>3</sup>:</b>	Safety, Magnetic resonance imaging, MRI, Policy
<b>Chair(s)<sup>4</sup>:</b>	Suggested: Simone Busoni (IT)
<b>Expected outcome<sup>5</sup>:</b>	Revision of the The European Federation of Organisations for Medical Physics Policy Statement No 14: The role of the Medical Physicist in the management of safety within the magnetic resonance imaging environment: EFOMP recommendations
<b>Target audience<sup>6</sup>:</b>	EFOMP members / NMOs, medical physicists, radiology professionals
<b>Rationale<sup>7</sup>:</b>	Outline the development of a Safety Management System for MRI units. The Policy Statement can help eliminate or at least minimize accidents or incidents in the magnetic resonance environment and is recommended as a step towards harmonisation of safety of workers, patients, and the general public regarding the use of magnetic resonance imaging systems in diagnostic and interventional procedures.
<b>Coordination<sup>8</sup>:</b>	Coordinated as an EFOMP WG.

*This proposal form must be filled by the EFOMP parent committee chair.*



<b>Category:</b>	WGs are classified into the following categories depending on their topic and purpose. Please choose the most appropriate.
<input type="checkbox"/>	<b>New Horizons.</b> The topic involves new scientific developments, methods, technology or clinical applications that have not yet emerged into clinical practice.
<input checked="" type="checkbox"/>	<b>State of Art.</b> The topic involves codes of practice, protocols, recommendations or guidelines for activity which are expected to become enduring practice.
<input type="checkbox"/>	<b>Focus Area.</b> The topic involves certain specific area of clinical interest, modality or method which may include a technical or methodological challenge to be solved.
<input type="checkbox"/>	<b>Educational or Informational.</b> The topic involves education or informing the members in a relevant area of clinical practise, technology, methods, research or training.
<input type="checkbox"/>	<b>Consensus Document.</b> The topic involves a consensus of the medical physics community on a certain area of interest that the EFOMP will endorse. This category may include e.g. safety issues or professional issues.
<b>Members<sup>9</sup>:</b>	Members will be nominated according to EFOMP official policy, after the announcement and recruitment procedure.  Proposed intially: Carmel Caruana (MT)
<b>Consultants/Observers<sup>10</sup>:</b>	Consultants and observers will be nominated according to EFOMP official policy, after the announcement and recruitment procedure.
<b>Funding<sup>11</sup>:</b>	No funding (as initially planned).
<b>Timeline<sup>12</sup>:</b>	One year WG duration: Jun 2019 - Jun 2020.
<b>Proposed outline of the final report<sup>13</sup>:</b>	The final report will be the revision of the The European Federation of Organisations for Medical Physics Policy Statement No 14: The role of the Medical Physicist in the management of safety within the magnetic resonance imaging environment: EFOMP recommendations, to be published in Physica Medica.



## Legend

- 1) **Name of WG** - Including an indication of the WG type - i.e. if the WG will be a Joint WG.
- 2) **Parent Committee(s)** - Relevant EFOMP Committee.
- 3) **Keywords** - include at least 3 keywords.
- 4) **Chair(s)** - The chair of the parent committee will propose the chair of the WG.
- 5) **Expected outcome** - Description of the relevant results expected from the WG.
- 6) **Target audience** - e.g. Medical Physicists, Vendors.
- 7) **Rationale** - What is the justification and need for the proposed WG.
- 8) **Coordination** - The parent committee chair has to specify if there is a coordination or collaboration with other EFOMP Committees, WGs and/or scientific organisations.
- 9) **Members** - Proposed list of active members based on the feedback on the WG announcement from NMOs, potentially interested experts within the medical physics community and the EFOMP Board will be composed by the parent committee chair together with the proposed WG chair. The proposed member list has to be approved by the EFOMP Board. WG members have to create an efficient and optimal composition of expertise and professional coverage. WG members can be updated also later if and when needed.
- 10) **Consultants/Observers** - Proposed other WG participants who are indicated as consultants or observers. The parent committee chair together with the proposed WG chair will identify possible consultants/observers.
- 11) **Funding** - Description of the WG funding needs (meetings, etc.) and how the finances will be acquired and managed. This part is optional and can also be zero.
- 12) **Timeline** - WG timetable described by main milestones and reporting. Interim progress reporting must be provided at least in 6 months intervals.
- 13) **Proposed outline of the final report** - What should be included in order to reach the planned outcome.